

## Secretariat Meeting Minutes - May 7, 2020 – Via Zoom

Attendance: Velma Burke, Jim Connors, Angela Feltz, Deacon Bill Jacobs, Baron Johnson, Vicki Johnson, Lois Schering, and Bogdan Vacaliuc.

Meeting called to order with Angela leading the praying of the Leader's Prayer by those attending this Zoom meeting.

**Group Reunion** – all present shared something that has helped them during this time of the pandemic.

**Secretary Minutes** - Angela had emailed the Secretary minutes from the previous meeting presented by Lois. After a discussion a motion by Jim to accept the minutes, Baron seconded. Minutes accepted. Discussion was held as to the Vacancy of the Secretary position. Various names were suggested and all were asked to pray about this vacancy. Suggestions should be sent to Angela so she can reach out to the person. With the added use of Technology during this time, it is possible that future Secretariat meeting could be conducted via the internet there by eliminating the need for traveling long distances for a meeting.

**Treasurer Report** – Baron Johnson – Report was emailed to us and attached to the minutes. As we have nothing going because we are in lockdown at the moment he has transferred \$3,000.00 to savings with balance of \$5,253.07. Check book balance is \$2,739.29. Jim made the motion to accept the report. Velma seconded. Motion passed.

**Pre-Cursillo** – Vicki Johnson – No Report

**Cursillo** – Jim Connors – Report has been emailed and attached to the minutes. Discussion into rescheduling the Women's Spring Weekend was held. After inquiring dates available both with Fr. Alex and with Foothills Camp and Retreat Center, the weekend date of Nov. 5-8, 2020 was selected as a possible date. Jim asked Vicki to poll the candidates concerning the Nov 5th weekend. Baron made the motion and Jim seconded it. Motion passed. At this point we will revisit the subject of a 2021 spring weekend in the fall.

Jim stated the he will need Pilgrims Guides and the 4<sup>th</sup> day Books for the weekends next year. Discussion was held about the use of the 4<sup>th</sup> day book. It was determined that the sponsor, Rector/Rectora as well as all of us can promote the information in these books to the all Cursillistas for their on-going understanding of the Cursillo Weekend. These can be purchased at the National Encounter if it is held in July. Jim indicated that the Weekends seem to break even.

Jim expressed his thanks and appreciation to Michael at the Foothills Camp and Retreat Center concerning his allowing us to store items at the FCRC between the Men's and Women's Weekend and also the Women's Weekend and the Regional Encounter. It saved a lot of time

and energy on those who were involved with the Set-up and Take-down of the weekend supplies. It was suggested that we acknowledge our appreciation to Michael. Angela with Input from Jim will write a letter.

**Post Cursillo** – David Campbell – Report attached. Activities of the Last Three Months – Rooster Crows – Mary Morrissey will be sincerely missed. God provides for all our needs. Website – no issues - Parish Representatives – Teri and Gary Gabor offer support in south diocese. Palanca – no issues Clausura – no issues. Ultreya/Grand Ultreya – ZOOM Ultreyas being held at OLOF and St. Mary’s Johnson City. Three Day Weekend – Women’s weekend is to be re-scheduled for fall.

Planned Activities for the Next Three Months - Always looking for Content for Rooster Crows - Investigate Zoom for School of Leaders to consider serving during virus times but also to have available for people to join meetings remotely - Schedule up a meeting with Cursillo power couple Teri and Gary Gabor to schedule Parish Rep activity and mission.

**School of Leaders** – Velma Burke – Velma would like to use the Step-by-Step as the topics for the future School of Leaders for the remainder of the year. Discussion about the Step-by-Step as the topic for the remainder of the year was approved. May SOL was cancelled. Discussion was held as to how to do the School of Leaders in Zoom meetings. Paid version you could have Break-Out rooms. Bogdan mentioned and we discussed other platforms/programs/apps that can be used such as Go to Meeting, Blue Jeans, Microsoft Teams, Google Hangouts, Free Conferencing Pro and Doxy-Me. Baron will ask information about these companies from Joe Szmidt and Orville Fisher on their policies concerning the Right to Life issues. Bogdan will research these ideas and will get the information back to us. SOL scheduled as an outreach to others in the Diocese is at St. Dominic in Kingsport on June 13<sup>th</sup>.

**Spiritual Advisor** – Deacon Bill Jacobs – Deacon Bill expressed his thanks and encouragement for all the efforts to get the Day of Prayer information out to the Fourth Day Community... Prayer is the backbone and lever of our movement. Deacon Bill gave us a blessing prior to leaving the meeting early.

**Webmaster** – Bogdan Vacaliuc – Bogdan mentioned that the Annual fee for the Website as well as the SSL and G-Suite fees will be coming up soon. He will send an invoice to Baron for payment.

Discussion about emails not being received... discussion as to using Flocknotes- it is too expensive for us. Not sure why people are not receiving them. Calendar for the Website... Bogdan and Angela talked about putting a regular calendar on the website. Bogdan is still working on this. Job descriptions have almost all been received. These will be put in the Work Area.

**Other reports** - Lois asked about the Cursillo Group on Facebook. Guidelines were discussed about who to accept in the Cursillo Facebook Group. It was decided to allow Lois to continue to be cautious about who can be included in the group.

Lois is preparing a Card for Mary Morrissey in appreciation for her service on the Secretariat. Angela will mail it to Mary.

The next meeting has been rescheduled and will be held via Zoom on July 9, 2020 at 6 pm.

Angela led the group in Closing Prayer.